# Financial Statements Together with Report of Independent Certified Public Accountants

# THE FOUNDATION FOR AIDS RESEARCH (formerly known as The American Foundation for AIDS Research)

September 30, 2017 and 2016

(formerly known as The American Foundation for AIDS Research)

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## REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Trustees of

#### The Foundation for AIDS Research:

We have audited the accompanying financial statements of The Foundation for AIDS Research (a New York notfor-profit corporation also known as "amfAR"), which comprise the statements of financial position as of September 30, 2017 and 2016, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to amfAR's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of amfAR's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Foundation for AIDS Research as of September 30, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

New York, New York

Grant Thornton LLP

April 30, 2018

# **Statements of Financial Position**

As of September 30, 2017 and 2016

|   | 2017             |    | 2016       |
|---|------------------|----|------------|
| ASSETS  |                  |    |            |
| CURRENT ASSETS  |                  |    |            |
| Cash and cash equivalents (Note 2)                                | \$<br>9,608,338  | \$ | 21,651,323 |
| Short-term pledges receivable, net (Note 4)                       | 1,054,693        |    | 464,693    |
| Beneficial interest in third-party trust (Note 5)                 | -                |    | 36,797     |
| Accounts receivable, net (Note 2)                                 | 7,565,297        |    | 9,959,486  |
| Prepaid expenses and other current assets                         | <br>4,543,213    |    | 3,048,671  |
| Total current assets  | 22,771,541       |    | 35,160,970 |
| Investments (Note 3)  | 53,762,394       |    | 42,064,454 |
| Investments - other (Note 3)                                      | 323,338          |    | 323,338    |
| Fixed assets, net (Note 6)  | 3,074,500        |    | 2,976,566  |
| Other assets  | <br>289,947      |    | 248,333    |
| Total assets  | \$<br>80,221,720 | \$ | 80,773,661 |
| LIABILITIES AND NET ASSETS  |                  |    |            |
| CURRENT LIABILITIES   |                  |    |            |
| Accounts payable and accrued expenses                             | \$<br>3,028,826  | \$ | 3,412,592  |
| Short-term grants and fellowships payable, net (Note 7)           | 3,030,658        |    | 2,729,663  |
| Deferred support and refundable advances (Note 2)                 | <br>11,985,013   |    | 10,727,662 |
| Total current liabilities   | 18,044,497       |    | 16,869,917 |
| Long-term grants and fellowships payable, net (Note 7)            | 414,504          |    | 244,303    |
| Other long-term liabilities                                       | 2,032,473        |    | 2,020,261  |
| Total liabilities   | <br>20,491,474   |    | 19,134,481 |
| Commitments and contingencies (Note 12)                           |                  |    |            |
| NET ASSETS Unrestricted:  |                  |    |            |
|   | 42,808,649       |    | 40,237,483 |
| Undesignated  Designated for specific operating purposes (Note 2) | 13,026,779       |    | 17,978,416 |
|   | <br>13,020,779   | _  | 17,978,410 |
| Total unrestricted  | 55,835,428       |    | 58,215,899 |
| Temporarily restricted (Note 8)                                   | 3,526,335        |    | 3,060,748  |
| Permanently restricted  | <br>368,483      |    | 362,533    |
| Total net assets  | <br>59,730,246   |    | 61,639,180 |
| Total liabilities and net assets                                  | \$<br>80,221,720 | \$ | 80,773,661 |

The accompanying notes are an integral part of these financial statements.

# **Statements of Activities**

For the years ended September 30, 2017 and 2016

|  |               | 20           | 17            | 2016        |               |              |                    |            |
|--|---------------|--------------|---------------|-------------|---------------|--------------|--------------------|------------|
|  |               | Temporarily  | Permanently   |             | Temporaril    |              | rarily Permanently |            |
|  | Unrestricted  | Restricted   | Restricted    | Total       | Unrestricted  | Restricted   | Restricted         | Total      |
| PUBLIC SUPPORT AND REVENUE   |               |              |               |             |               |              |                    |            |
| Grants and contributions:  |               |              |               |             |               |              |                    |            |
| Public support (Note 9)  | \$ 4,050,418  | \$ 2,225,139 | \$ 5,950 \$   | 6,281,507   | \$ 4,438,605  | \$ 2,658,749 | \$ 7,293 \$        | 7,104,647  |
| Special events, net of direct donor benefit expenses of \$13,859,286 and |               |              |               |             |               |              |                    |            |
| \$14,128,344 in 2017 and 2016, respectively                              | 17,664,905    | 520,112      | -             | 18,185,017  | 22,370,612    | 469,771      | -                  | 22,840,383 |
| Planned giving   | 3,142,413     | 15,000       |               | 3,157,413   | 3,095,589     | 1,900,000    | <u> </u>           | 4,995,589  |
| Total grants and contributions   | 24,857,736    | 2,760,251    | 5,950         | 27,623,937  | 29,904,806    | 5,028,520    | 7,293              | 34,940,619 |
| Government funding   | 11,578,195    | _            | -             | 11,578,195  | 13,063,451    | -            | -                  | 13,063,451 |
| Investment return (Note 3)   | 2,300,453     | 45,952       | -             | 2,346,405   | 2,481,417     | 40,902       | -                  | 2,522,319  |
| Change in value of beneficial interest in third-party trust (Note 5)     | -             | -            | -             | -           | -             | 2,183        | -                  | 2,183      |
| Other revenues   | 8,729         | -            | -             | 8,729       | 10,517        | -            | -                  | 10,517     |
| Net assets released from restrictions (Note 8)                           | 2,340,616     | (2,340,616)  |               |             | 5,819,668     | (5,819,668)  | <u> </u>           |            |
| Total revenues   | 41,085,729    | 465,587      | 5,950         | 41,557,266  | 51,279,859    | (748,063)    | 7,293              | 50,539,089 |
| EXPENSES   |               |              |               |             |               |              |                    |            |
| Program services:  |               |              |               |             |               |              |                    |            |
| Research   | 22,716,644    | _            | -             | 22,716,644  | 20,306,002    | _            | -                  | 20,306,002 |
| TREAT Asia   | 4,581,509     | -            | -             | 4,581,509   | 5,276,103     | -            | -                  | 5,276,103  |
| GMT initiative   | 1,272,304     | -            | -             | 1,272,304   | 1,737,688     | -            | -                  | 1,737,688  |
| Public policy  | 2,202,676     | -            | -             | 2,202,676   | 2,162,183     | -            | -                  | 2,162,183  |
| Public information   | 4,230,300     |              |               | 4,230,300   | 3,892,270     |              |                    | 3,892,270  |
| Total program services   | 35,003,433    |              |               | 35,003,433  | 33,374,246    |              |                    | 33,374,246 |
| Supporting services:   |               |              |               |             |               |              |                    |            |
| Fundraising (Note 10)  | 5,779,044     | _            | -             | 5,779,044   | 6,054,303     | _            | -                  | 6,054,303  |
| Management and general   | 2,683,723     |              |               | 2,683,723   | 2,509,982     |              | <u> </u>           | 2,509,982  |
| Total supporting services  | 8,462,767     |              |               | 8,462,767   | 8,564,285     |              |                    | 8,564,285  |
| Total expenses   | 43,466,200    |              |               | 43,466,200  | 41,938,531    |              |                    | 41,938,531 |
| Change in net assets   | (2,380,471)   | 465,587      | 5,950         | (1,908,934) | 9,341,328     | (748,063)    | 7,293              | 8,600,558  |
| Net assets, beginning of year  | 58,215,899    | 3,060,748    | 362,533       | 61,639,180  | 48,874,571    | 3,808,811    | 355,240            | 53,038,622 |
| Net assets, end of year  | \$ 55,835,428 | \$ 3,526,335 | \$ 368,483 \$ | 59,730,246  | \$ 58,215,899 | \$ 3,060,748 | \$ 362,533 \$      | 61,639,180 |

The accompanying notes are an integral part of these financial statements.

# Statement of Functional Expenses For the year ended September 30, 2017

|  |          |          |               | Program          | ı Sei | rvices           |    |                     |    |            |    | Sı         | uppo | orting Servic           | es |           |                  |
|--|----------|----------|---------------|------------------|-------|------------------|----|---------------------|----|------------|----|------------|------|-------------------------|----|-----------|------------------|
|  | Resear   | ch       | TREAT<br>Asia | GMT<br>nitiative |       | Public<br>Policy | In | Public<br>formation |    | Total      | F  | undraising |      | anagement<br>nd General |    | Total     | Total            |
| Grants and awards                        | \$ 9,17  | 9,568 \$ | 2,065,471     | \$<br>741,367    | \$    | 217,869          | \$ | -                   | \$ | 12,204,275 | \$ | -          | \$   | -                       | \$ | -         | \$<br>12,204,275 |
| Salaries and benefits                    | 2,53     | 5,955    | 1,461,360     | 364,880          |       | 1,035,639        |    | 2,117,776           |    | 7,516,610  |    | 2,256,187  |      | 1,329,775               |    | 3,585,962 | 11,102,572       |
| Program technical support                | 75       | 3,520    | 154,062       | 10,062           |       | 294,734          |    | 5,865               |    | 1,218,243  |    | -          |      | -                       |    | -         | 1,218,243        |
| Professional fees                        | 51       | 5,675    | 108,604       | 29,620           |       | 173,999          |    | 720,460             |    | 1,549,358  |    | 1,211,929  |      | 248,996                 |    | 1,460,925 | 3,010,283        |
| Supplies, printing, postage and shipping | 7,36     | 3,407    | 17,996        | 2,102            |       | 9,458            |    | 286,651             |    | 7,679,614  |    | 826,025    |      | 10,061                  |    | 836,086   | 8,515,700        |
| Occupancy and telecommunication          | 95       | ),253    | 164,655       | 50,069           |       | 86,398           |    | 153,970             |    | 1,405,345  |    | 410,856    |      | 159,458                 |    | 570,314   | 1,975,659        |
| Travel, conferences and meetings         | 27       | 5,146    | 417,623       | 14,355           |       | 260,124          |    | 324,185             |    | 1,292,433  |    | 740,051    |      | 16,025                  |    | 756,076   | 2,048,509        |
| Depreciation and amortization            | 29       | 4,512    | 49,864        | 15,405           |       | 26,436           |    | 44,198              |    | 430,415    |    | 62,426     |      | 49,243                  |    | 111,669   | 542,084          |
| Equipment, subscription and dues         | 35       | 4,512    | 59,989        | 18,752           |       | 51,813           |    | 141,325             |    | 626,391    |    | 77,501     |      | 65,301                  |    | 142,802   | 769,193          |
| Administrative fees                      |          | 3,370    | 1,937         | 441              |       | 834              |    | 1,425               |    | 13,007     |    | 2,596      |      | 686,416                 |    | 689,012   | 702,019          |
| Other                                    | 18       | 3,705    | 29,321        | 9,610            |       | 18,531           |    | 389,571             |    | 630,738    |    | 128,091    |      | 68,451                  |    | 196,542   | 827,280          |
| Bad Debt                                 | 29       | 9,021    | 50,627        | <br>15,641       |       | 26,841           |    | 44,874              | _  | 437,004    |    | 63,382     |      | 49,997                  |    | 113,379   | <br>550,383      |
| Total expenses                           | \$ 22,71 | 5,644 §  | 4,581,509     | \$<br>1,272,304  | \$    | 2,202,676        | \$ | 4,230,300           | \$ | 35,003,433 | \$ | 5,779,044  | \$   | 2,683,723               | \$ | 8,462,767 | \$<br>43,466,200 |

# Statement of Functional Expenses For the year ended September 30, 2016

|  |               |               | Progran           | n Services       |                       |               | S            | upporting Services     |           |               |
|--|---------------|---------------|-------------------|------------------|-----------------------|---------------|--------------|------------------------|-----------|---------------|
|  | Research      | TREAT<br>Asia | GMT<br>Initiative | Public<br>Policy | Public<br>Information | Total         | Fundraising  | Management and General | Total     | Total         |
| Grants and awards                        | \$ 6,558,844  | \$ 2,468,525  | \$ 1,087,074      | \$ 234,816       | \$ -                  | \$ 10,349,259 | \$ -         | \$ - \$                | _         | \$ 10,349,259 |
| Salaries and benefits                    | 2,274,106     | 1,519,607     | 408,012           | 938,874          | 1,945,836             | 7,086,435     | 2,141,014    | 1,260,321              | 3,401,335 | 10,487,770    |
| Program technical support                | 729,908       | 157,821       | 16,779            | 276,091          | 6,379                 | 1,186,978     | -            | -                      | -         | 1,186,978     |
| Professional fees                        | 235,213       | 288,877       | 28,319            | 203,447          | 792,913               | 1,548,769     | 1,342,020    | 269,124                | 1,611,144 | 3,159,913     |
| Supplies, printing, postage and shipping | 8,677,415     | 27,323        | 21,581            | 7,237            | 313,557               | 9,047,113     | 996,161      | 9,911                  | 1,006,072 | 10,053,185    |
| Occupancy and telecommunication          | 762,374       | 191,601       | 70,049            | 94,048           | 153,564               | 1,271,636     | 354,848      | 166,543                | 521,391   | 1,793,027     |
| Travel, conferences and meetings         | 247,930       | 416,002       | 30,535            | 296,811          | 217,168               | 1,208,446     | 867,787      | 12,978                 | 880,765   | 2,089,211     |
| Depreciation and amortization            | 213,264       | 53,046        | 19,604            | 26,094           | 40,703                | 352,711       | 63,324       | 46,520                 | 109,844   | 462,555       |
| Equipment, subscription and dues         | 291,806       | 71,415        | 26,732            | 46,125           | 136,360               | 572,438       | 98,462       | 60,233                 | 158,695   | 731,133       |
| Administrative fees                      | 9,630         | 2,780         | 920               | 1,315            | 1,893                 | 16,538        | 3,458        | 622,505                | 625,963   | 642,501       |
| Other                                    | 164,739       | 44,091        | 15,143            | 20,101           | 257,029               | 501,103       | 145,430      | 31,140                 | 176,570   | 677,673       |
| Bad Debt                                 | 140,773       | 35,015        | 12,940            | 17,224           | 26,868                | 232,820       | 41,799       | 30,707                 | 72,506    | 305,326       |
| Total expenses                           | \$ 20,306,002 | \$ 5,276,103  | \$ 1,737,688      | \$ 2,162,183     | \$ 3,892,270          | \$ 33,374,246 | \$ 6,054,303 | \$ 2,509,982 \$        | 8,564,285 | \$ 41,938,531 |

# **Statements of Cash Flows**

For the years ended September 30, 2017 and 2016

|   | 2017                                     | 2016          |
|---|--|---------------|
| CASH FLOWS FROM OPERATING ACTIVITIES                                |  |               |
| Change in net assets  | \$ (1,908,934)                           | \$ 8,600,558  |
| Adjustments to reconcile change in net assets to net cash (used in) | Ψ (1,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | φ 0,000,550   |
| provided by operating activities:                                   |  |               |
| Realized and unrealized gains on investments                        | (1,051,356)                              | (1,221,433)   |
| Change in value of beneficial interest in third-party trust         | -  | (2,183)       |
| Donated securities  | (82,139)                                 |               |
| Depreciation and amortization                                       | 542,084                                  | 462,555       |
| Permanently restricted contributions                                | (5,950)                                  | (7,293)       |
| Bad debt expense  | 550,383                                  | 305,327       |
| Changes in operating assets and liabilities:                        |  |               |
| Short-term and long-term pledges receivable                         | (590,000)                                | (95,000)      |
| Short-term and long-term accounts receivable                        | 1,843,805                                | (4,146,223)   |
| Beneficial interest in third-party trust                            | 36,797                                   | 1,034,523     |
| Prepaid expenses and other assets                                   | (1,536,155)                              | (269,898)     |
| Accounts payable and accrued expenses                               | (383,766)                                | (23,108)      |
| Short-term and long-term grants and fellowships payable             | 471,196                                  | (75,586)      |
| Deferred support and refundable advances                            | 1,257,351                                | 660,601       |
| Other long-term liabilities   | 12,213                                   | 360,103       |
| Net cash (used in) provided by operating activities                 | (844,471)                                | 5,447,229     |
| CASH FLOWS FROM INVESTING ACTIVITIES                                |  |               |
| Purchase of investments   | (22,141,393)                             | (10,723,656)  |
| Sale of investments   | 11,576,947                               | 9,683,064     |
| Purchase of fixed assets  | (640,018)                                | (1,150,187)   |
| Net cash used in investing activities                               | (11,204,464)                             | (2,190,779)   |
| CASH FLOWS FROM FINANCING ACTIVITIES                                |  |               |
| Permanently restricted contributions                                | 5,950                                    | 7,293         |
| Net cash provided by financing activities                           | 5,950                                    | 7,293         |
| (Decrease) increase in cash and cash equivalents                    | (12,042,985)                             | 3,263,743     |
| Cash and cash equivalents, beginning of year                        | 21,651,323                               | 18,387,580    |
| Cash and cash equivalents, end of year                              | \$ 9,608,338                             | \$ 21,651,323 |

The accompanying notes are an integral part of these financial statements.

Notes to Financial Statements September 30, 2017 and 2016

#### 1. NATURE OF OPERATIONS

The Foundation for AIDS Research (the "Foundation") or ("amfAR") is an international not-for-profit organization incorporated in New York in 1989. amfAR was formed through the unification of two not-for-profit organizations, the AIDS Medical Foundation ("AMF"), incorporated in New York in April 1983, and the National AIDS Research Foundation, incorporated in California in August 1985. First based in California, amfAR transferred its legal domicile to New York in 1989, using the initial incorporation documents of AMF, making it AMF's legal successor. amfAR has offices in New York, NY; Washington, D.C.; and Bangkok, Thailand. On March 7, 2005, the Board of Trustees of the American Foundation for AIDS Research approved a change in legal name to "The Foundation for AIDS Research." On October 18, 2005, the New York State Department of State approved this change. In addition, the Foundation has secured approval for doing business as ("DBA") the following:

- American Foundation for AIDS Research
- amfAR
- AIDS Research Foundation

amfAR is exempt from federal income tax under Section 501(c)(3) of the United States Internal Revenue Code (the "Code") and corresponding New York Revenue and Taxation Code sections, and contributions to amfAR are deductible in accordance with the Code.

amfAR is dedicated to ending the global AIDS epidemic through innovative research. The Foundation accomplishes this mission through:

- Research to explore scientific approaches for preventing, treating, and curing HIV infection and enhancing the health and survival of people with HIV/AIDS
- International initiatives to facilitate the development and implementation of effective research, treatment, prevention, and education strategies in developing countries
- Public policy analysis and the advocacy of rational and compassionate policies that promote public health and protect the rights of people threatened by HIV/AIDS
- Public information programs to build awareness of the continued threat HIV/AIDS poses and to
  provide up-to-date medical, scientific, and prevention information to people with HIV/AIDS,
  healthcare professionals, and the public

amfAR's programmatic activities include the following:

#### Research

amfAR supports research projects that explore novel approaches to scientifically sound but untested hypotheses in all areas of research on HIV/AIDS, funding goal-oriented grants and fellowships that often lack the preliminary data required for support from traditional grant-makers. The Foundation plays a vital role in HIV/AIDS research, identifying critical gaps in knowledge and providing essential seed money that enables scientists to test the merits of new concepts or technologies, which can subsequently be validated through large-scale studies. amfAR's top research priority is the pursuit of a cure for HIV/AIDS. In 2014 amfAR launched the Countdown to a Cure for AIDS, a research initiative aimed at developing the scientific

Notes to Financial Statements September 30, 2017 and 2016

basis for a cure by the end of 2020. To that end, amfAR initiated a multi-year \$100 million investment strategy designed to advances a range of scientific approaches with the potential to achieve HIV remission or cure. The cornerstone of the strategy is the amfAR Institute for HIV Cure Research, established in 2016 with a five-year \$20 million conditional grant to the University of California, San Francisco. Additionally, amfAR's Mathilde Krim Fellowships in Basic Biomedical Research program supports the development of outstanding young researchers who have demonstrated a commitment to preventing, treating, and curing HIV/AIDS. In total, amfAR awarded 25 research grants and fellowships in FY2017 that are leading to important advances in our understanding of HIV/AIDS. In addition, amfAR-funded researchers generated 52 scientific papers in leading peer-reviewed journals.

#### **TREAT Asia**

amfAR's TREAT Asia program is a network of hospitals, clinics, and research institutions working with civil society to ensure the safe and effective delivery of HIV/AIDS treatments across Asia and the Pacific. The network currently encompasses 20 pediatric and 21 adult sites throughout the region. Established in 2003, the TREAT Asia HIV Observational Database continues to generate critical information on disease and treatment patterns across the continent. Data collected and analyzed in a parallel pediatric database is helping to inform treatment and care for children and adolescents living with HIV. TREAT Asia also manages the Asia-Pacific region of the International Epidemiology Databases to Evaluate AIDS, a global collaboration established by the U.S. National Institute of Allergy and Infectious Diseases. TREAT Asia scientists produced a record 35 publications in peer-reviewed medical journals in FY2017. Through its research education program, TREAT Asia provides training to help network members strengthen their clinical research skills and boost the quality of care in the region. TREAT Asia's work in FY2017 included projects to improve pediatric and adolescent HIV care, mental health, and transition to adult care; advocacy and training initiatives to improve access to hepatitis C screening and treatment; addressing other comorbidities such as HPV; creating access to PrEP for men who have sex with men and female sex workers; and producing educational materials on state-of-the-art treatments for HIV and hepatitis C.

#### **GMT Initiative**

Since 2007, amfAR has been serving the HIV-related needs of gay men, other men who have sex with men (MSM), and transgender individuals (collectively, "GMT") in low- and middle-income countries worldwide. In FY2017, the GMT Initiative continued to support three major implementation science studies aimed at determining the most effective ways of identifying GMT individuals who are HIV positive, putting them on treatment, and ensuring that they remain on treatment so that their virus is fully suppressed. The amfAR-supported teams are performing research in Yangon, Myanmar; Lima, Peru; and Bangkok, Thailand.

## **Public Policy**

Informed by thorough research and analysis, amfAR is a highly respected advocate of rational and compassionate AIDS-related public policy. Through its Public Policy office, amfAR is engaged in efforts to secure necessary increases in funding for HIV/AIDS research and global HIV/AIDS programs, promote effective implementation of the National HIV/AIDS Strategy, expand access to treatment and care, and protect the civil rights of all people affected by HIV/AIDS. In FY2017, the Foundation produced special reports and infographics on multiple critical issues such as recommendations for health plans and health care purchasers to support efforts to curb the HIV epidemic in the U.S., the need for supervised consumption services for harm reduction, the impact of the Mexico City Policy on PEPFAR, the impact of

Notes to Financial Statements

September 30, 2017 and 2016

the U.S. FY2018 global health budget on the AIDS pandemic, and why even if a cure for HIV is developed, the world will still need a sustained HIV response.

#### **Public Information**

amfAR translates and disseminates information on important AIDS-related research, treatment, prevention, and policy issues to diverse audiences worldwide in order to increase awareness and knowledge of HIV/AIDS. The Foundation publishes a wide range of educational materials including its biannual newsletter, *Innovations*; the *TREAT Asia Report*; a monthly e-mail newsletter; and program reports and updates on important HIV/AIDS issues. amfAR also works with the media to raise the public profile of HIV/AIDS, conducts public service advertising campaigns, provides expert commentary on HIV/AIDS-related issues, and engages public figures, HIV/AIDS scientists, and policymakers in communicating the need for continued research to develop new methods of prevention, treatment, and, ultimately, a cure for AIDS. Articles and reports involving amfAR were carried in numerous media outlets in FY2017, including *The New York Times, The Washington Post, Los Angeles Times, Forbes, The Hill, The Advocate, Huffington Post, USA Today, New York Magazine, Harper's Bazaar, Mother Jones, the South China Morning Post, Healthday News, Al Jazeera, Reuters, and UPI.* 

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Financial Statement Presentation**

amfAR's financial statements have been prepared on the accrual basis of accounting and in accordance with accounting principles generally accepted in the United States of America ("US GAAP"). The significant policies followed are described below.

#### **Net Assets**

<u>Unrestricted Net Assets</u> - the portion of amfAR's net assets that are neither permanently restricted nor temporarily restricted by donor-imposed stipulations. amfAR classifies its unrestricted net assets as follows:

Undesignated - Net assets which are available for amfAR's general use and day-to-day operations.

Designated for specific operating purposes - Net assets that are designated by amfAR's Board of Trustees for specific operating purposes.

amfAR's Board of Trustees has designated certain unrestricted net assets for the C2C program. The following schedule represents the related activity for the years ended September 30, 2017 and 2016:

|                            |       | 2017       |    | 2016        |  |
|----------------------------|-------|------------|----|-------------|--|
| Balance, begininng of year | \$ 17 | 7,978,416  | \$ | 14,823,120  |  |
| Designations               | -     | 1,474,100  |    | 4,343,214   |  |
| Utilizations               |       | 6,425,738) | _  | (1,187,918) |  |
| Balance, end of year       | \$ 13 | 3,026,778  | \$ | 17,978,416  |  |

# Notes to Financial Statements September 30, 2017 and 2016

<u>Temporarily Restricted Net Assets</u> - the portion of amfAR's net assets resulting from contributions and other inflows of assets whose use by amfAR is limited by donor-imposed stipulations that either expire with the passage of time or can be fulfilled and removed by actions of amfAR pursuant to those stipulations.

<u>Permanently Restricted Net Assets</u> - the portion of amfAR's net assets resulting from contributions and other inflows of assets whose use is limited by donor-imposed stipulations that neither expire with the passage of time nor can be fulfilled or otherwise removed by actions of amfAR.

#### Cash and Cash Equivalents

Cash equivalents include highly liquid investments with original maturities of three months or less from the date of purchase.

Financial instruments which potentially subject amfAR to concentrations of credit risk, as defined by generally accepted accounting principles consist primarily of cash and cash equivalents. amfAR maintains its cash and cash equivalents in various bank deposit accounts, which, at times, may exceed federally insured limits. amfAR does not anticipate nor has it experienced any losses in such accounts.

#### **Investments**

Investments in debt and equity securities, mutual funds and money market funds are carried at fair value based upon published market prices at the end of the fiscal year or management's estimate of amounts to be realized on settlement. Contributed investments are recorded at fair value at the date of gift.

Gains and losses on the sale of investments are calculated by the specific identification method. Investment return and net gains and losses on the sale of investments are recognized as increases or decreases in unrestricted net assets unless their use is temporarily or permanently restricted by the donor.

# Fair Value of Financial Instruments

The carrying amounts of cash and cash equivalents, short-term pledges receivable, accounts receivable, prepaid expenses, other current assets, accounts payable and accrued expenses, short-term grants and fellowships payable and deferred support and refundable advances approximate fair value due to the short-term nature of these financial instruments.

#### **Fair Value Measurements**

amfAR follows guidance that defines fair value, establishes a framework for measuring fair value, establishes a fair value hierarchy based on the inputs used to measure fair value, and enhances disclosure requirements for fair value measurements. The guidance maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the observable inputs be used when available.

Observable inputs are inputs that market participants would use in pricing the asset or liability based on market data obtained from independent sources. Unobservable inputs reflect assumptions that market participants would use in pricing the asset or liability based on the best information available in the circumstances. The hierarchy is broken down into three levels based on the transparency of inputs as follows:

Level 1 - Quoted prices are available in active markets for identical financial instruments as of the measurement date. The types of investments in Level 1 include listed equities held in the

# Notes to Financial Statements September 30, 2017 and 2016

name of amfAR, and exclude listed equities and other securities held directly through commingled funds.

- Level 2 Pricing inputs, including broker quotes, are generally those other than exchange quoted prices in active markets, which are either directly or indirectly observable as of the measurement date, and fair value is determined through the use of models or other valuation methodologies. Also included in Level 2 are investments using a net asset value ("NAV") per share, or its equivalent, that may be redeemed at NAV at the Statement of Financial Position date or in the near term, which amfAR has determined to be within 90 days.
- Level 3 Pricing inputs are unobservable for the financial instruments and include situations where there is little, if any, market activity for the financial instruments. The inputs into the determination of fair value require significant management judgment or estimation. Investments that are included in this category generally include privately held investments, partnerships and similar interests. Also included in Level 3 are investments measured using a NAV per share, or its equivalent, that can never be redeemed at NAV at the Statement of Financial Position date or in the near term or for which redemption at NAV is uncertain due to lock-up periods or other investment restrictions.

Inputs are used in applying the various valuation techniques and broadly refer to the assumptions that market participants use to make valuation decisions, including assumptions about risk. Inputs may include price information, volatility statistics, specific and broad credit data, liquidity statistics, and other factors. A financial instrument's level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. However, the determination of what constitutes "observable" requires significant judgment by amfAR. amfAR considers observable data to be that market data that is readily available, regularly distributed or updated, reliable and verifiable, not proprietary, and provided by independent sources that are actively involved in the relevant market. The categorization of a financial instrument within the hierarchy is based upon the pricing transparency of the instrument and does not necessarily correspond to amfAR's perceived risk of that instrument.

#### **Fixed Assets**

Fixed assets purchased in excess of \$1,000, which include furniture, fixtures, equipment, computer hardware and software, and leasehold improvements, are capitalized and recorded at cost or fair value at date of acquisition. If multiple units of the same or a similar item are purchased together, with an individual cost between \$500 and \$1,000 and a total cost of at least \$2,500, the multiple items will be capitalized. Depreciation is provided on a straight-line basis over the estimated useful lives of the assets. Amortization of leasehold improvements is provided on a straight-line basis over the shorter of their estimated life or the remaining life of the lease.

The estimated useful lives of amfAR's fixed assets are as follows:

Computer hardware3 yearsComputer software3 to 5 yearsOffice equipment5 yearsFurniture and fixtures7 yearsLeasehold improvements5 to 15 years

Notes to Financial Statements September 30, 2017 and 2016

#### **Government Funding**

Grants and contracts from government agencies are recorded based on the terms of the agreements, which generally state that revenue is earned as allowable costs are incurred. Amounts received in advance are recorded as deferred support and refundable advances in the accompanying Statements of Financial Position.

amfAR receives and expends resources in connection with its administration of federal and other governmental grants and contracts. The terms of these agreements generally allow granting agencies the right to audit costs incurred thereunder and, potentially disallow a portion thereof and/or adjust funding on a prospective basis. In the opinion of management, audit adjustments, if any, are not expected to have a significant effect on the accompanying financial statements.

# **Special Events**

Revenues and expenses relative to special events are recognized upon occurrence of the respective event, with the exception of revenues from the auction of unique experiences which are recognized once amfAR has substantially fulfilled its responsibility to the donor purchasing the auction item. As of September 30, 2017 and 2016, amfAR had balances pertaining to donor commitments of \$8,247,979 and \$7,892,529, respectively, from the auction of unique experiences where amfAR has not substantially fulfilled its responsibility to the donor. These amounts are reflected within deferred support and refundable advances in the Statements of Financial Position. Of these amounts, \$1,635,981and \$2,050,738, remain unpaid and are included within accounts receivable, net as of September 30, 2017 and 2016, respectively. Additionally, amfAR has received payment for event sponsorships, ticket and table sales and other items pertaining to future events in the amount of \$2,961,675 and \$2,321,137 as September 30, 2017 and 2016, respectively, that is also included in deferred support and refundable advances in the Statements of Financial Position. amfAR has also received financial commitments of \$2,425,000 for event sponsorships in subsequent years that is not currently due and accordingly has not been recognized in the accompanying financial statements.

## **Contributions**

Contributions, both cash and in-kind, are recorded at fair value when received. Contributions received with donor stipulations that limit the use of the donated assets are reported as either temporarily restricted or permanently restricted support. When donor restrictions are fulfilled, temporarily restricted net assets are reported in the Statements of Activities as net assets released from restrictions. amfAR records planned giving income (e.g., bequests) at the time it has an established right to such income and the proceeds are measurable. Conditional promises to give are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. amfAR did not have any conditional pledges at September 30, 2017 or 2016.

#### Allowances for Doubtful Accounts

amfAR maintains an allowance for doubtful accounts for estimated losses that may result from the inability of its donors to make planned payments. Such allowances are based upon several factors including, but not limited to, historical collection experience and the nature of the fundraising activity. amfAR writes off receivables when they are deemed to be uncollectible and any amounts subsequently collected are recorded as income in the period received. The allowance for doubtful accounts for accounts receivable at September 30, 2017 and 2016 was \$250,000 and \$175,000, respectively.

Notes to Financial Statements September 30, 2017 and 2016

#### **Donated Goods and Services**

Certain donated professional services for technical advisory support have been reflected in the accompanying financial statements as public support and expenses based on the estimated fair value for such services on the date received if they met the criteria for recognition. The value of donated services reflected in the accompanying financial statements for the years ended September 30, 2017 and 2016, is \$231,447 and \$286,412, respectively. amfAR also benefits from volunteer time provided; however, such services do not meet the criteria for recognition under US GAAP, and are not reflected in the accompanying financial statements accordingly.

Donated goods that meet the criteria for capitalization are recorded as revenues and assets (at fair value when received) on the accompanying financial statements. amfAR did not receive any donated goods that met the criteria for capitalization during the years ended September 30, 2017 and 2016.

#### **Grants and Awards**

amfAR's grants and awards are generally awarded for a period of 1 to 4 years. Conditional multiyear grants are not reflected in the grants payable balance until the conditions are satisfied. Grants and awards are expensed over their periods of performance.

#### **Income Taxes**

amfAR follows guidance that clarifies the accounting for uncertainty in tax positions taken or expected to be taken in a tax return, including issues relating to financial statement recognition and measurement. This guidance provides that the tax effects from an uncertain tax position can only be recognized in the financial statements if the position is "more-likely-than-not" to be sustained if the position were to be challenged by a taxing authority. The assessment of the tax position is based solely on the technical merits of the position, without regard to the likelihood that the tax position may be challenged.

amfAR is exempt from federal income tax under IRC section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the Code. amfAR has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it was nexus; and to identify and evaluate other matters that may be considered tax positions. amfAR has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements.

#### **Use of Estimates**

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. The most significant estimates and assumptions relate to the determination of allowances for doubtful accounts; the reserve for estimated unexpended grants and fellowships; allocation of expenses amongst functional categories and useful lives of fixed assets. Actual results could differ from those estimates.

Notes to Financial Statements

**September 30, 2017 and 2016** 

#### **Allocated Expenses**

amfAR's expenses have been summarized on a functional basis in accordance with generally accepted accounting standards for voluntary health and welfare organizations. Most expenses may be directly identified to their related program or supporting service function, and are recorded accordingly. Indirect expenses have been allocated based on a percentage of each program's direct expenses over total program costs, or other basis considered appropriate given the nature of the expense.

#### 3. INVESTMENTS

Investments, which are classified under Level 1 within the fair value hierarchy, consisted of the following at September 30, 2017 and 2016:

|                             | 2             | 017             | 2             | 016           |
|-----------------------------|---------------|-----------------|---------------|---------------|
|                             | Cost          | Cost Fair Value |               | Fair Value    |
| Money market funds          | \$ 499,158    | \$ 499,158      | \$ 310,902    | \$ 310,902    |
| Mutual funds - equity       | 12,092,783    | 13,295,861      | 8,638,390     | 8,998,268     |
| Mutual funds - fixed income | 7,184,351     | 7,188,187       | 5,892,013     | 5,816,776     |
| Government securities       | 18,815,461    | 18,742,693      | 15,243,089    | 15,470,902    |
| Corporate bonds             | 9,526,338     | 9,648,583       | 7,512,336     | 7,668,607     |
| Equities                    | 3,147,523     | 4,387,912       | 2,948,544     | 3,798,999     |
|                             | \$ 51,265,614 | \$ 53,762,394   | \$ 40,545,274 | \$ 42,064,454 |

amfAR's investments in certificates of deposit of \$323,338 as of September 30, 2017 and 2016 are classified as Investments - other in the accompanying Statements of Financial Position and are carried at amortized cost. These investments do not qualify as securities as defined by the guidance, and as such, fair value disclosures are not provided. Investment return for the years ended September 30, 2017 and 2016, is as follows:

|                           | 2017         | 2016         |
|---------------------------|--------------|--------------|
| Interest and dividends    | \$ 1,295,049 | \$ 1,300,886 |
| Realized losses           | 139,479      | (192,052)    |
| Unrealized gains/(losses) | 911,877      | 1,413,485    |
|                           | \$ 2,346,405 | \$ 2,522,319 |

## 4. PLEDGES RECEIVABLE, NET

Pledges receivable totaled \$1,054,693 and \$464,693 at September 30, 2017 and 2016, respectively, net of allowances for doubtful accounts of \$110,000 and \$25,000, respectively. At September 30, 2017, pledges receivable were not time discounted or risk adjusted as the pledges were due in fiscal 2018.

Notes to Financial Statements September 30, 2017 and 2016

#### 5. BENEFICIAL INTEREST IN THIRD-PARTY TRUST

The fair value of the beneficial interest in third-party trust is classified under Level 3 within the fair value hierarchy. The underlying assets of the trust consisted of government securities with a fair value of \$0 and \$36,797 at September 30, 2017 and 2016, respectively. The following table summarizes changes in fair values associated with Level 3 assets for the years ended September 30, 2017 and 2016:

|                            | 2017 |          |              |
|----------------------------|------|----------|--------------|
| Balance, beginning of year | \$   | 36,797   | \$ 1,069,137 |
| Disbursements              |      | (36,797) | (1,034,523)  |
| Unrealized gain            |      |          | 2,183        |
| Balance, end of year       | \$   | -        | \$ 36,797    |

#### 6. FIXED ASSETS, NET

Fixed assets, net at September 30, 2017 and 2016, consisted of the following:

|   | 2017         | 2016         |
|---|--------------|--------------|
| Computer hardware                               | \$ 1,955,085 | \$ 1,495,226 |
| Computer software                               | 1,194,033    | 1,166,193    |
| Office equipment                                | 304,826      | 304,196      |
| Furniture and fixtures                          | 736,772      | 736,772      |
| Leasehold improvements                          | 2,542,490    | 2,542,490    |
| Construction in progress                        | 774,894      | 624,352      |
| Total   | 7,508,100    | 6,869,229    |
| Less: Accumulated depreciation and amortization | (4,433,600)  | (3,892,663)  |
| Fixed assets, net                               | \$ 3,074,500 | \$ 2,976,566 |

## 7. GRANTS AND FELLOWSHIPS PAYABLE, NET

amfAR provides grants and fellowships to independent not-for-profit organizations through a peer-review process. Grant applications are first reviewed by the Foundation's volunteer scientific advisory committee, which comprises recognized experts in the medical, scientific, and social sciences disciplines relevant to HIV and AIDS.

The scientific advisory committee then sends its evaluations to one of the three committees (research, global initiatives or public policy) of the Foundation's program board, which serves in an advisory capacity to the Board of Trustees. After a program committee has completed its review of the applications, it presents its funding recommendations to amfAR's executive committee and/or the full Board of Trustees for final approval and funding authorization.

# Notes to Financial Statements September 30, 2017 and 2016

Grants and fellowships are payable over a one-to-four-year period, and are revocable at amfAR's option if the recipient's performance or use of funds is not consistent with the terms of the grant or fellowships. In certain cases, the actual amounts paid under grants and fellowship awards may be less than the original award if the recipient does not use the full amount awarded. Therefore, a reserve for unexpended grants and fellowships has been recorded.

Subawards are grants awarded to not-for-profit organizations to support the costs of collaboration and participation in HIV/AIDS-related research projects for which amfAR has secured restricted funds. Subawards are payable over a one-year period, although advance payments, in full or in part, may be issued following execution of the subaward agreement. Subawards are contingent upon the availability of funds and are revocable if the recipients' performance or use of funds is not consistent with the subaward terms.

Grants and fellowships payable at September 30, 2017 and 2016, is as follows:

|   | 2017                                      | 2016  |
|---|---|---|
|   | Short-Term                                | Short-Term                                    |
| Research TREAT Asia GMT Initiative Public policy  | \$ 4,339,330<br>2,400<br>91,000<br>97,928 | \$ 3,737,986<br>150,707<br>234,369<br>106,601 |
|   | 4,530,658                                 | 4,229,663                                     |
| Less: Reserve for estimated unexpended grants and fellowships Grants and fellowships payable, net | (1,500,000)<br>\$ 3,030,658               | (1,500,000)<br>\$ 2,729,663                   |
|   | Long-Term                                 | Long-Term                                     |
| Research GMT Initiative   | \$ 414,504<br>-<br>\$ 414,504             | \$ 239,435<br>4,868<br>\$ 244,303             |

Notes to Financial Statements September 30, 2017 and 2016

# 8. RESTRICTIONS ON NET ASSETS

Permanently restricted net assets are endowed funds, with income on such assets generally allocated to program activities due to donor restrictions. Temporarily restricted net assets at September 30, 2017 and 2016, are for the following:

|   | Ne          | emporarily<br>Restricted<br>t Assets as of<br>ember 30, 2016  | Temporarily<br>Restricted<br>Contributions<br>in Fiscal 2017 |            | Temporarily<br>Restricted<br>Other in<br>Fiscal 2017 |                    | Rel<br>Res                         | let Assets<br>eased from<br>strictions in<br>iscal 2017          | Temporarily<br>Restricted<br>Net Assets as of<br>September 30, 2017 |  |  |  |
|---|-------------|---|--|------------|--|--------------------|------------------------------------|--|---|--|--|--|
| Time restrictions   | \$          | 36,797  | \$   | -          | \$   | -                  | \$                                 | (36,797)   | \$  | -  |  |  |
| Purpose restrictions: Research TREAT Asia Public policy Public information                                  |             | 1,814,386<br>296,086<br>626,916<br>107,865  | 2,760,251<br>-<br>-<br>-                                     |            | -<br>-<br>-<br>-                                     |                    | (2,231,100)<br>(6,394)<br>(66,325) |  |   | 2,343,537<br>289,692<br>560,591<br>107,865 |  |  |
| Endowment income  |             | 178,698   |  | -          |  | 45,952             |                                    | -  |   | 224,650                                    |  |  |
|   | \$          | 3,060,748   | \$ 2   | ,760,251   | \$   | 45,952             | \$ (                               | 2,340,616)   | \$  | 3,526,335                                  |  |  |
|   | Т           | emporarily  | Temporarily<br>Restricted<br>Contributions<br>in Fiscal 2016 |            | Temporarily<br>Restricted<br>Other in<br>Fiscal 2016 |                    |                                    | let Assets   | Temporarily<br>Restricted<br>Net Assets as of<br>September 30, 2016 |  |  |  |
|   | Ne          | Restricted<br>t Assets as of<br>ember 30, 2015  | Cont   | tributions | C  | Other in           | Res                                | eased from<br>strictions in<br>iscal 2016                        | Ne  | t Assets as of                             |  |  |
| Time restrictions   | Ne          | Restricted<br>t Assets as of  | Cont   | tributions | C  | Other in           | Res<br>Fi                          | strictions in  | Ne  | t Assets as of                             |  |  |
| Time restrictions Purpose restrictions: Research TREAT Asia GMT Initiative Public policy Public information | Ne<br>Septe | Restricted<br>t Assets as of<br>ember 30, 2015  | Cont<br>in Fi  | tributions | Fig  | Other in scal 2016 | Res<br>Fi                          | strictions in iscal 2016   | Net<br>Septe  | t Assets as of<br>ember 30, 2016           |  |  |
| Purpose restrictions: Research TREAT Asia GMT Initiative Public policy                                      | Ne<br>Septe | Restricted<br>t Assets as of<br>ember 30, 2015<br>1,069,137<br>1,274,563<br>692,534<br>-<br>526,916 | Cont<br>in Fi  |            | Fig  | Other in scal 2016 | Res<br>Fi                          | trictions in iscal 2016<br>1,034,523)<br>4,383,697)<br>(396,448) | Net<br>Septe  | 1,814,386<br>296,086<br>-<br>626,916       |  |  |

Notes to Financial Statements September 30, 2017 and 2016

## 9. PUBLIC SUPPORT

Public support for the years ended September 30, 2017 and 2016, is as follows:

|                          | 2017         |           |    |                          |    |                        |    |           |  |  |  |
|--------------------------|--------------|-----------|----|--------------------------|----|------------------------|----|-----------|--|--|--|
|                          | Unrestricted |           |    | emporarily<br>Restricted |    | rmanently<br>estricted | ш  | Total     |  |  |  |
| Corporate contributions  | \$           | 142,077   | \$ | 295,200                  | \$ | _                      | \$ | 437,277   |  |  |  |
| Individual contributions |              | 690,409   |    | 1,305,321                |    | 5,700                  |    | 2,001,430 |  |  |  |
| Foundation contributions |              | 309,931   |    | 430,000                  |    | 250                    |    | 740,181   |  |  |  |
| Grants                   |              | 701,061   |    | -                        |    | -                      |    | 701,061   |  |  |  |
| Direct response          |              | 1,999,245 |    | 194,618                  |    | -                      |    | 2,193,863 |  |  |  |
| Workplace campaigns      |              | 207,695   |    | -                        |    | -                      |    | 207,695   |  |  |  |
| Total                    | \$           | 4,050,418 | \$ | 2,225,139                | \$ | 5,950                  | \$ | 6,281,507 |  |  |  |

|                          | 2016         |           |    |                          |    |                       |    |           |  |  |  |  |
|--------------------------|--------------|-----------|----|--------------------------|----|-----------------------|----|-----------|--|--|--|--|
|                          | Unrestricted |           |    | emporarily<br>Restricted |    | manently<br>estricted |    | Total     |  |  |  |  |
| Corporate contributions  | \$           | 295,191   | \$ | 275,000                  | \$ | -                     | \$ | 570,191   |  |  |  |  |
| Individual contributions |              | 466,928   |    | 1,043,970                |    | 6,993                 |    | 1,517,891 |  |  |  |  |
| Foundation contributions |              | 341,525   |    | 1,141,100                |    | 300                   |    | 1,482,925 |  |  |  |  |
| Grants                   |              | 974,532   |    | -                        |    | -                     |    | 974,532   |  |  |  |  |
| Direct response          |              | 2,093,025 |    | 198,679                  |    | -                     |    | 2,291,704 |  |  |  |  |
| Workplace campaigns      |              | 267,404   | _  |                          |    |                       | _  | 267,404   |  |  |  |  |
| Total                    | \$           | 4,438,605 | \$ | 2,658,749                | \$ | 7,293                 | \$ | 7,104,647 |  |  |  |  |

## 10. JOINT COSTS

Direct response joint program costs incurred in connection with the mailing of informational materials that included fundraising appeals have been allocated as follows:

|                    |           | 2017    | <br>2016      |
|--------------------|-----------|---------|---------------|
| Fundraising        | \$        | 488,190 | \$<br>615,097 |
| Public policy      |           | 45,982  | 43,924        |
| Public information |           | 179,484 | <br>228,497   |
|                    | <u>\$</u> | 713,656 | \$<br>887,518 |

The allocation of costs is based upon the content of the materials, their intended purpose and the audience to whom they are distributed.

Notes to Financial Statements September 30, 2017 and 2016

#### 11. PENSION PLAN

amfAR sponsors a defined contribution plan for employees who elect to participate and have completed two years of service. Eligibility requirements were reduced to 6 months of service effective July 1, 2008. Under the plan, amfAR contributed \$575,601 and \$576,213 for the years ended September 30, 2017 and 2016, respectively, calculated using a two-for-one match of employee contributions.

## 12. COMMITMENTS AND CONTINGENCIES

#### **Conditional Grants**

amfAR's Board of Trustees approved certain conditional grants with a period of performance in future fiscal years. Those grants were awarded subject to amfAR's availability of funds and the grantee's encumbrance of expenditures. If these conditions are satisfied, expenditures will be recognized and payments will be made over the remaining terms of the grants. Remaining commitments at September 30, 2017 and 2016, under these grants totaled \$25,538,170 and \$28,855,472, respectively.

## Litigation

amfAR, in the normal course of its operations, may be a party to legal proceedings and complaints. While it is not feasible to predict the ultimate outcomes of such matters, management of amfAR is not aware of any claims or contingencies that would have a material adverse effect on amfAR's financial position, changes in net assets or cash flows.

#### **Operating Leases and Other Long-Term Commitments**

The approximate future minimum rental commitments required under long-term lease commitments for office space in New York, Washington, D.C. and Bangkok, Thailand, and other long-term commitments are as follows:

| Year Ending September 30, |               |
|---------------------------|---------------|
| 2018                      | \$ 1,734,805  |
| 2019                      | 1,702,807     |
| 2020                      | 1,349,990     |
| 2021                      | 1,235,461     |
| 2022                      | 1,248,864     |
| 2023 and subsequent years | 6,364,365     |
|                           | \$ 13,636,292 |

Rent expense for the years ended September 30, 2017 and 2016, was \$1,324,199 and \$1,251,196, respectively.

Certain of amfAR's lease agreements include rent escalation clauses. Since the payments are not equal over the term of the leases, the total rental payments are accounted for on a straight-line basis over the life of the leases. Accordingly, a deferred rent liability of \$1,810,442 and \$1,838,533 existed at September 30, 2017 and 2016, respectively, and has been recorded on the accompanying statement of financial position within other long-term liabilities.

Notes to Financial Statements September 30, 2017 and 2016

In June 2011, amfAR signed a lease amendment for its office in New York. Under the terms of the amendment, the lease is extended through August 2027. In addition, amfAR signed an irrevocable letter of credit in the amount of \$323,338 in lieu of the existing security deposit.

#### 13. ENDOWMENTS

amfAR's endowment consists of donor-restricted endowment funds.

amfAR adopted New York State's version of the Uniform Prudent Management of Institutional Funds Act ("UPMIFA") or ("NYPMIFA") during the year ended September 30, 2010 and classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) the accumulations to the permanent endowment made in accordance with the directions of the applicable donor gift instrument.

The remaining portion of the donor-restricted endowment fund not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by amfAR in a manner consistent with the uses, benefits, purposes and duration for which the endowment is established and the standard of prudence prescribed by NYPMIFA.

In making a determination to appropriate or accumulate, amfAR considers the following factors: (1) the duration and preservation of its endowment fund; (2) the purposes of amfAR and its endowment fund; (3) general economic conditions; (4) the possible effect of inflation or deflation; (5) the expected total return from income and the appreciation of investments; (6) other resources of amfAR; and (7) the investment policy of amfAR.

The following presents information relative to amfAR's endowment net asset composition by type of fund as of September 30, 2017:

|                                  | <b>Unrestricted</b> |          | Temporarily<br>Restricted |         | rmanently<br>Restricted | Total |         |  |
|----------------------------------|---------------------|----------|---------------------------|---------|-------------------------|-------|---------|--|
| Donor-restricted endowment funds | \$                  | <u>-</u> | \$                        | 224,650 | \$<br>368,483           | \$    | 593,133 |  |

# **Notes to Financial Statements**

September 30, 2017 and 2016

The following presents the changes in endowment net assets for the fiscal year ended September 30, 2017:

|   |              |   | Te         | emporarily | Pe | ermanently |               |
|---|--------------|---|------------|------------|----|------------|---------------|
|   | Unrestricted |   | Restricted |            | I  | Restricted | Total         |
| Endowment net assets, beginning of year           | \$           | - | \$         | 178,698    | \$ | 362,533    | \$<br>541,231 |
| Contributions                                     |              | - |            | -          |    | 5,950      | 5,950         |
| Interest and dividends from the endowment         |              | - |            | 12,926     |    | -          | 12,926        |
| Realized and unrealized losses                    |              | - |            | 33,026     |    | -          | 33,026        |
| Appropriation of endowment income for expenditure |              |   | _          |            | _  |            | <br>          |
| Endowment net assets, end of year                 | \$           | - | \$         | 224,650    | \$ | 368,483    | \$<br>593,133 |

The following presents information relative to amfAR's endowment net asset composition by type of fund as of September 30, 2016:

|                                  | Unrestricted | Temporarily Restricted | Permanently<br>Restricted | Total      |
|----------------------------------|--------------|------------------------|---------------------------|------------|
| Donor-restricted endowment funds | <u>\$ -</u>  | \$ 178,698             | \$ 362,533                | \$ 541,231 |

The following presents the changes in endowment net assets for the fiscal year ended September 30, 2016:

|   | Unr | estricted | emporarily<br>Restricted | rmanently<br>Restricted | Total         |
|---|-----|-----------|--------------------------|-------------------------|---------------|
| Endowment net assets, beginning of year           | \$  | -         | \$<br>137,796            | \$<br>355,240           | \$<br>493,036 |
| Contributions                                     |     | -         | -                        | 7,293                   | 7,293         |
| Interest and dividends from the endowment         |     | -         | 25,849                   | -                       | 25,849        |
| Realized and unrealized losses                    |     | -         | 15,053                   | -                       | 15,053        |
| Appropriation of endowment income for expenditure |     |           | <br>                     | <br>                    | <br>          |
| Endowment net assets, end of year                 | \$  |           | \$<br>178,698            | \$<br>362,533           | \$<br>541,231 |

amfAR uses a total return approach for its portfolio, as such, permanently restricted net assets are invested in the same securities as the overall portfolio as described in Note 3.

## 14. SUBSEQUENT EVENTS

amfAR evaluated its September 30, 2017 financial statements for subsequent events through April 30, 2018, the date the financial statements were available to be issued. amfAR is not aware of any subsequent events which would require recognition or disclosure in the financial statements.